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Date: 26 May 2016
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JOINT TRANSPORTATION BOARD

9 JUNE 2016

A meeting of the Joint Transportation Board will be held at **7.00 pm on Thursday, 9 June 2016** in the Council Chamber, Cecil Street, Margate, Kent.

Membership:

Councillor Latchford (Kent County Council - Birchington and Villages) (Chairman), Councillors: Binks (Thanet Area Local Councils' Committee), K Coleman-Cooke (Thanet District Council), Connor (Thanet District Council), Constantine (Thanet District Council), Dennis (Thanet District Council), M Elenor (Kent County Council - Margate & Cliftonville), J Elenor (Kent County Council - Margate West), Heale (Kent County Council - Ramsgate), Potts (Thanet District Council), M Saunders (Thanet District Council), Shonk (Kent County Council - Ramsgate), Taylor (Thanet District Council) (Vice-Chairman), Terry (Kent County Council - Broadstairs and Sir Moses Montefiore), Wiltshire (Kent County Council - Broadstairs and Sir Moses Montefiore Electoral Division) and Scobie (Kent County Council - Margate and Cliftonville Electoral Division)

A G E N D A

Item No

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES OF PREVIOUS MEETING** (Pages 1 - 2)
To approve the Minutes of the Joint Transportation Board meeting held on 17 March 2016, copy attached.
4. **HIGHWAY WORKS PROGRAMME 2016/17** (Pages 3 - 16)
5. **STAR LANE / GORDON ROAD (WESTWOOD) TRANSPORT IMPROVEMENTS** (Pages 17 - 22)
6. **TRAFFIC MANAGEMENT - PARKING & WAITING RESTRICTIONS** (Pages 23 - 38)
7. **PARKING & WAITING RESTRICTIONS - UPDATE SUMMARY** (Pages 39 - 42)
8. **PARKING PLACES FOR DISABLED PERSONS VEHICLES** (Pages 43 - 50)

Declaration of Interests Form

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JOINT TRANSPORTATION BOARD

Minutes of the meeting held on 17 March 2016 at 7.00 pm in Council Chamber, Council Offices, Cecil Street, Margate, Kent.

Present: Councillor Gary Taylor (Chairman); Councillors K Coleman-Cooke (Thanet District Council), Connor (Thanet District Council), Dennis (Thanet District Council), M Elenor (Kent County Council - Margate & Cliftonville), J Elenor (Kent County Council - Margate West), Hovenden (Thanet Area Local Councils' Committee), Latchford (Kent County Council - Birchington and Villages), Leys (Thanet District Council), Rogers (Thanet District Council), M Saunders (Thanet District Council), Shonk (Kent County Council - Ramsgate) and Terry (Kent County Council - Broadstairs and Sir Moses Montefiore)

NOTIFICATION OF PETITIONS RECEIVED BY KENT COUNTY COUNCIL, HIGHWAYS AND TRANSPORTATION

It was noted that, since the previous meeting of the Board, no petitions had been received by Kent County Council, Highways and Transportation in accordance with the petition protocol.

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Heale, Potts and Scobie.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF PREVIOUS MEETING

Councillor Rogers proposed, Councillor Leys seconded and Members agreed the minutes of the meeting held on 17 December 2015.

4. HIGHWAY WORKS PROGRAMME 2015/16

Paul Valek, District Manager, KCC Highways, Transportation and Waste Service introduced the report and updated Members of schemes approved for construction in 2015/16.

In response to Comments and questions it was noted that:

- Most of the scheme had been completed at this stage of the year.
- Mr Valek would make enquires and advise Councillor Connor of the cost to change the zebra crossing near Tesco on Hereson Road, Ramsgate to a Pelican or Puffin crossing.
- Street lighting would be turned back on for all residential areas, Swale, Canterbury and Thanet formed phase four of the process, scheduled for November 16 to May 17. This was designed to coincide with the instillation of new LED lighting in these areas.

Mr Valek provided Members with an update on Combined Members Grants, he noted that a review had been undertaken and as a result the scheme would be revised from 1 May 16. County Members would be fully briefed of the changes during April 16.

Members noted the report.

5. VERBAL UPDATE ON THE MEMBERS COMMUNITY GRANT

This item was considered as part of item four, Highway Works Programme 2015/16.

6. TRAFFIC MANAGEMENT - PARKING AND WAITING RESTRICTIONS

Robin Chantrill-Smith, Civil Enforcement Manger, Thanet District Council, introduced the report noting that six requests had been received.

It was proposed by Councillor Coleman-Cooke, seconded by Councillor Saunders and Members agreed the recommendations as detailed at 7.0 of the report, namely:

- '7.1 That subject to the views of this Board, the recommendations shown in appendix 1 are approved, and
- 7.2 That the proposals which require statutory consultation are advertised, and that any traffic related objections are reported back to a future meeting of the Board.'

7. PARKING AND WAITING RESTRICTIONS - UPDATE SUMMARY

Robin Chantrill-Smith introduced the report which provided Members with an update and summary of schemes that had been through the Board.

Members noted the report.

8. PARKING PLACES FOR DISABLED PERSONS VEHICLES

Robin Chantrill-Smith introduced the report which referred to three interim disabled parking bays.

In response to comments and questions it was noted that:

- All applications for disabled parking bays must meet strict criteria, then consultation with nearby properties was undertaken.
- Parking enforcement in Harbour Street, Ramsgate was an issue, parking on the pavement should be reported to the police as TDC could only take enforcement action if double yellow lines were present.

It was proposed by Councillor Terry, seconded by Councillor Connor and Members agreed the recommendations at paragraph 5.0 of the report, namely:

- '5.1 Members are requested to recommend option 1- that the parking places for disabled person's vehicles as listed in annex 1 would be exposed for formal public consultation.
- 5.2 That the proposals which require statutory consultation are advertised, and that any traffic related objections are reported back to a future meeting of the Board.'

9. DATE OF NEXT MEETING

Members noted that the next meeting would take place on 9 June 2016.

Meeting concluded : 7.25 pm

To: Thanet Joint Transportation Board
By: KCC Highways and Transportation
Date: 9th June 2016
Subject: Highway Works Programme 2016/17
Classification: Information Only

Summary: This report updates Members on the identified schemes approved for construction in 2016/17

1. Introduction

This report provides an update and summarises schemes that have been programmed for delivery in 2016/17

Footway and Carriageway Improvement Schemes – see Appendix A

Drainage Repairs & Improvements – see Appendix B

Street Lighting – see Appendix C

Transportation and Safety Schemes – see Appendix D

- **Casualty Reduction Measures** – see Appendix D1
- **Integrated Transport Schemes** – see Appendix D2
- **Local Growth Fund** – see Appendix D3
- **Section 106 Schemes** – see Appendix D4

Developer Funded Works – see Appendix E

Traffic Systems – See Appendix F

Public Rights of Way – see Appendix G

Bridge Works – Appendix H

Combined Member Grant – See Appendix I

Conclusion

1. This report is for Members information

Contact Officers:

The following contact officers can be contacted on **03000 418181**

Toby Howe	Highway Manager (East)
Paul Valek	Thanet District Manager
Alan Casson	Road and Footway Asset Manager
Katie Moreton	Drainage Manager/Interim Structures Manager
Sue Kinsella	Street Lighting Manager
Toby Butler	Intelligent Transport Systems Manager
Andrew Hutchinson	PROW
Jamie Hare	Developer Funded Work
Jamie Watson	Transportation and Safety Schemes

Appendix A – Footway and Carriageway Improvement Schemes

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged and the residents will be informed by a letter drop to their homes.

Surface Treatments – Contact Officer Mr Clive Lambourne			
Road Name	Parish	Extent of Works	Current Status
Rodney Street	Ramsgate	Entire Length (Carriageway Protection Treatment)	To be programmed (Works subject to specialist contractor assessment)
Yarrow Close	Broadstairs	Whole length Micro Surfacing	To be programmed – Summer 2016
Norrie Road	Birchington	Whole length Micro Surfacing	Programmed – June 2016
New Street	Margate	Whole length Micro Surfacing	Programmed – August 2016
Winterstoke Way	Ramsgate	Whole length Micro Surfacing	Programmed – June 2016
Winterstoke Crescent	Ramsgate	Whole length Micro Surfacing	Programmed – June 2016
Dane Valley Road	Margate	Invicta Road to Broadley Road Micro Surfacing	Programmed – June 2016
Cottington Road	Minster	From Railway bridge to Ebbsfleet Lane Surface Dressing	Programmed – May 2016
Machine Resurfacing – Contact Officer Mr Byron Lovell			
Road Name	Parish	Extent of Works	Current Status
The Square A28 and Station Road	Birchington	All of the Square and Station Road into junctions with Canterbury Road back to Yew Tree Gardens	To be programmed

Station Road Approach	Ramsgate	Junction with Ramsgate Railway Station	Completed
A28 Canterbury Rd	Margate	50m length, approach in both directions to pedestrian crossing near to Garlinge High Street	Completed
Wellington Crescent/ Victoria Parade	Ramsgate	130m length, double bend, between D'Este Road and end of property Wellington Crescent	Completed
A256 Westwood Road (incl. rbt) and Northwood Rd approaches	Broadstairs	Eastbound, westbound and northbound approaches to roundabout	Programmed 9 th May 2016
Northdown Park Road	Mo Elenor	Roundabouts at junctions with Mill Mead Road and Queen Elizabeth Avenue	To be programmed
Northdown Park Road	Mo Elenor	Foreland Avenue junction to Mill Mead Road	Completed
Northdown Road	Margate	From Harold Road to Devonshire Gardens	To be programmed
Footway Improvement - Contact Officer Mr Neil Tree			
Road Name	Parish	Extent and Description of Works	Current Status
Cecil Square	Margate	From its junction with High Street to its junction with Cecil Street. (Footway Reconstruction)	To be Designed (subject to consultation with TBC conservation officer)
Alpha Road	Birchington and Villages	Entire Length (Footway Protection Treatment)	To be programmed (Works subject to specialist contractor assessment)

Appendix B – Drainage

Drainage Repairs & Improvements - <i>Contact Officer Katie Lewis</i>			
Road Name	Parish	Description of Works	Current Status
Vale Road	Broadstairs	Installation of new soakaway	Works Programmed for June 16
Manston Road	Manston	Installation of new soakaway	Work Programmed for July 16
A299 Thanet Way	St Nicholas	Installation of new soakaway	At design Stage

Appendix C – Street Lighting

Structural testing of KCC owned street lights has identified the following as requiring replacement this financial year. A status of complete identifies that the column replacement has been carried out. Programme dates are identified for those still requiring replacement.

Street Lighting Column Replacement – <i>Contact Officer Sue Kinsella</i>			
Road Name	Parish	Description of Works	Status
Osborne Road	Broadstairs	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2016
Summerfield Road	Cliftonville	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2016
The Broadway	Broadstairs	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2016
Northdown Road	Cliftonville	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2016
Blenhiem Close	Broadstairs	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2016
St Peters Road	Margate	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2016

St Peters Park Road	Broadstairs	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2016
Alpha Road	Ramsgate	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2016
Fort Paragon	Cliftonville	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2016
Westbrook Gardens	Margate	Replacement of 2 no street lights complete with LED Lanterns	Works Programmed for Completion by July 2016
Green Lane	Broadstairs	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2016
Lower Northdown Ave	Cliftonville	Replacement of 1 no street light complete with LED Lantern	Works Programmed for Completion by July 2016
Park Road	Bichington	Replacement of 2 no street lights complete with LED Lanterns	Works Programmed for Completion by July 2016
Park Lane	Birchington	Replacement of 2 no street lights complete with LED Lanterns	Works Programmed for Completion by July 2016

Appendix D – Transportation and Safety Schemes

Identified to address a known history of personal injury crashes

Casualty Reduction Schemes – Contact Officer Kelly Garrett			
Location	Parish	Description of Works	Current Status
A255 St Peters Road j/w B2052 College Road	Margate	Refresh High Friction Surfacing (HFS) on St Peters Road (approach to roundabout from the QEQM) & refresh 'Look Right' 'Look Left' lining	Design in progress. Works planned for summer 2016
A299 Canterbury Road West j/w Hengist Way (Cliffsend roundabout)	Minster	Replace existing roundabout chevron on approach from Minster with chevoflex chevrons & yellow backed chevrons	Design in progress. Works planned for summer 2016
A299 Hengist Way (Sevenscore roundabout)	Minster	Replace existing marker posts on slip with chevoflex chevrons, continue HFS round the bend	Design in progress. Works planned for summer 2016
A299/ B2190 Minster Road (Minster roundabout)	Minster	Improved signing on A299 approach from Monkton	Works planned for 2016/17
B2050 Manston Road j/w Shottendane Road	Birchington	Refresh HFS, new verge marker posts & vegetation clearance	Design in progress
A299 Thanet Way (St Nicholas roundabout)	St Nicholas at Wade	CCTV survey & remedial measures	CCTV survey ordered
A28 Canterbury Road	St Nicholas at Wade	Phase 2: Average speed cameras between Brooksend and St Nicholas roundabout	Design in progress
A254 Ramsgate Road / Margate Road, Broadstairs	Margate/ Broadstairs/ Ramsgate	Route study	Study to be carried out during 2016
A255 Margate, Broadstairs, Ramsgate	Margate/ Broadstairs/ Ramsgate	Route study	Study to be carried out during 2016
King Street j/w Broad Street	Ramsgate	Raised table and localised footway works	Works complete
A254 Queens Avenue j/w Tivoli Road/ Grosvenor Gardens	Margate	Revised junction layout and one way system on Queens Avenue (seafront bound)	Works complete

Appendix D2 – Integrated Transport Schemes

All other Local Transport Plan funded non-casualty reduction schemes

Integrated Transport Schemes – <i>Contact Officer Kelly Garrett</i>			
Location	Parish	Description of Works	Current Status
Broadstairs Schools	Broadstairs & St Peters	New zebra crossing on A255 Broadstairs Road near Edge End Road. Feasibility study & forward design of signalisation with pedestrian facilities at the A255 Broadstairs Road junction with Fairfield Road.	Works complete Feasibility & outline design ongoing
Broadstairs Schools	Broadstairs & St Peters	Advisory 20mph zone	Outline design stage
Sloe Lane, Broadstairs	Broadstairs & St Peters/ Margate	Feasibility survey, design & land negotiations for a cycle link between A255 Dane Court Road and A254 Ramsgate Road	Feasibility & outline design complete. Land negotiations required. Scheme on hold pending funding

Appendix D3 – Local Growth Fund

Local Growth Fund schemes – <i>Contact Officer Kelly Garrett</i>			
Location	Parish	Description of Works	Current Status
Ramsgate Station/ Station Approach Road	Ramsgate	Improvements to station car park and access road, to include buildouts and signing and lining	Works complete awaiting final sign off

Appendix D4 – Section 106 Schemes

Developer funded highway works being delivered by Schemes Planning & Delivery Team.

Section 106 schemes – Contact Officer Kelly Garrett			
Location	Parish	Description of Works	Current Status
High Street Minster	Minster	Footpath widening & double yellow lines	On site. Completion due end May 2016
Monkton Road Taylor Road Thorne Road St Marys Road Molineux Road	Minster	Road safety Scheme. Footway widening at the junction of Monkton Road and Taylor Road. Provision of a layby in Taylor Road. Construction of a build out in Thorne Road and prohibition of vehicles entering Thorne Road from the Taylor Road / St Marys Road junction. Signing and lining works in Taylor Road, Thorne Road, St Marys Road and Molineux Road	Detailed design and formal consultation completed. Construction due to start August 2016

Appendix E – Developer Funded Works

Developer Funded Works (Section 278 Works) Contact Officer Jamie Hare			
Road Name	Parish	Description of Works	Current Status
Westwood TH2016	Ramsgate	New Neighbouring Road network.	Now adopted.
TH2019 New Haine Road	Ramsgate	New pedestrian crossing	On Maintenance.
The Centre, Newington TH2037	Ramsgate	Highway Works associated with regeneration scheme.	S278 agreement signed remedial works to be completed
Northdown Road Th00036	Margate	Capital House Section 38 residential development with new access onto Northdown Road.	On Maintenance
Marstons Pub Margate Road TH3008	Broadstairs	New access serving public house.	On Maintenance
Sainsbury's Westwood Cross TH3013/3014/30 06	Broadstairs	New link road between New Haine Road and Margate Road, including amendments to existing roundabouts, serving new superstore	On Maintenance.
Newington Road TH3016	Ramsgate	New access to private development	Design approved, awaiting signing of agreement before works can commence
Melbourne Ave TH3015	Ramsgate	New access to private development	On Maintenance.
Ramsgate Station Forecourt TH3020	Ramsgate	Improvement to station entrance	On Maintenance.
Flour Mill, Margate Road, Ramsgate TH3022	Ramsgate	New access to private development	On Maintenance.
45-51 Sea Road, TH3024	Birchington	New footway in St Clements Road	On Maintenance.
TH3026 A256 Westwood Road, St. Georges Primary School	Broadstairs	New access to school and puffin crossing	Technical submission under review

Appendix F – Traffic Systems

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

Traffic Systems - <i>Contact Officer: Toby Butler</i>		
Location	Description of Works	Current Status
Allenby Road / Newington Road	Refurbishment of traffic signal controlled junction	Being designed and programmed

Appendix G - PROW

Public Rights of Way – <i>Contact Officer Andrew Hutchinson</i>			
Path No	Parish	Description of Works	Current Status
No works planned			

Appendix H – Bridge Works

Bridge Works – <i>Contact Officer Tony Ambrose</i>			
Road Name	Parish	Description of Works	Current Status
No works planned			

Appendix I – Combined Member Grant

The following schemes are those which have been approved for funding by both the relevant Member and by the Director of Highways. The list only includes schemes, which are

- in design, or
- at consultation stage, or
- about to be programmed, or
- recently completed on site.

The list is up to date as of **17th May 2016**.

The details given below are for highway projects only. This report does not detail contributions Members have made to other groups such as parish councils, or highway studies and surveys funded by Members. Schemes not approved at time of writing are also excluded from the list.

More information on the schemes listed below can be found via Kent Gateway, the online database for all Combined Member Grant schemes and studies, or by contacting the Schemes Planning and Delivery Team.

Martyn Heale and Trevor Shonk – Ramsgate

Scheme	Cost	Status
Chatham Street, Ramsgate – New zebra crossing near Chatham and Clarendon Grammar School	£18,000 with £6,000 contribution from school	Consultation to be carried out during May/ June 2016
Ramsgate Station Forecourt – New sign erected on lamp column on Station Approach Road opposite station entrance	£1000	. Complete

Mo Elenor - Margate and Cliftonville

Scheme	Cost	Status
Marine Terrace – Planters	£7758	Planters ordered & awaiting delivery
Canterbury Road – Investigation & surveys for potential new pedestrian (zebra) crossing. Note – investigation only.	£1900	Investigation complete. Not progressing any further.

1.1 Legal Implications

1.1.1 Not applicable.

1.2 Financial and Value for Money Considerations

1.2.1 Not applicable.

1.3 Risk Assessment

1.3.1 Not applicable.

Contact: Toby Howe / Paul Valek 03000 418181

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From: Roger Wilkin, Director – Highways, Transportation & Waste
To: Joint Transportation Board
Date: 19th May 2016
Subject: Star Lane / Gordon Road, Westwood - Transport Improvements
Classification: For Decision

Summary:

This report provides information in relation to proposed transport improvements comprising of a new Toucan Crossing in Star Lane (with associated cycle infrastructure). In addition traffic calming measures are proposed in Gordon Road. The scheme is in accordance with and funded by historically secured Section 106 developer contributions.

1.0 Introduction

Westwood has been subject to considerable development growth within the last decade, with the success of Westwood Cross and its associated retail and leisure developments being a major contributor to increased peak hour traffic loading on the local highway network. In addition to this, a considerable amount of further committed development is due to be commenced / completed over the coming years. Further growth is being planned for by Thanet District Council, through their emerging Local Plan, which will set out the vision for managed growth within the district to 2031.

The emerging Thanet Transport Strategy (currently in draft, awaiting further development of the Local Plan) is being developed in order to underpin the emerging Local Plan. It identifies a number of key highway interventions and infrastructure, both within Westwood and the District as a whole, to accommodate highway and transportation challenges associated with anticipated growth requirements. These improvements seek to manage traffic congestion, provide a more resilient highway network, and enhance network access and coverage of sustainable travel options, such as walking, cycling and public transport. The key measures outlined within the strategy have previously been reported to members, and these were endorsed at the JTB meeting in June 2015.

The Westwood Relief Strategy is a key element of the draft Transport Strategy and encompasses the delivery of a new integrated outer ring road at Westwood, which in turn reduces the convergence of traffic onto the main Westwood roundabout. This will subsequently provide the opportunity to explore the provision of a more appropriate environment for pedestrians, cyclists and public transport facilities.

The Poorhole Lane and Star Lane sections of the ring road have recently been delivered, through a combination of developer contributions, local pinch point and capital funding. These improvements have been further complimented by brand new road infrastructure of New Star Lane and New Cross Road.

An appropriate road link between Margate Road and Westwood Road has yet to be realised and represents the final quadrant of the ring road. A possible option for delivery of this section crosses land belonging to Tesco. When the final link is delivered, this will enable the full benefits of recent road investment to be realised, through the provision of a more resilient road network.

Whilst delivery of new road infrastructure to date, has had a positive impact on traffic congestion and journey times in the Westwood area, this has expectedly led to an increase in traffic on Star Lane. Subsequently concerns have been raised by local members and residents, particularly in relation to the absence of controlled pedestrian crossing facilities on this part of the highway network. This issue in turn then acts as a barrier to walking and cycling.

In addition to the above, once committed development and background growth is introduced to the local road network, vehicle queuing will undoubtedly increase. When this occurs, it is likely that Gordon Road will become a more attractive route for traffic, as drivers seek to avoid localised queuing at key junctions.

The issue of traffic reassignment within Gordon Road was considered when highway mitigation was negotiated in relation to the nearby Gleeson's housing development site (which has already secured planning consent). An appropriate monetary contribution was secured through this development to address this issue if and when necessary.

2.0 The Scheme

The proposed scheme consists of the following elements:-

- A new Toucan Crossing on Star Lane, located adjacent to the existing junction with Gordon Road.
- A buildout on either side of the junction of Gordon Road / Star Lane, which in turn will improve visibility at this junction and provide an appropriate footway width to facilitate the proposed Toucan Crossing.
- Conversion of the footway on the northern side of Star Lane to incorporate a footway / cycleway between the proposed Toucan Crossing and Nash Road.
- Provision of new footway to link existing pedestrian facilities at Wherry Close to existing and proposed footway / cycleway in Nash Road

- Installation of Precast concrete speed cushions at regular intervals within Gordon Road to manage speed and discourage localised traffic reassignment. Locations are approximate and are subject to change following detailed surveys and an consultation process with stakeholders.

Drawing number **KCC/S106/SLGR/001** shows the proposed scheme in outline form.

Since no cycle crossing facilities exist on the Star Lane arm of the Poorhole Lane roundabout (and there is no scope to introduce them), the proposed Toucan Crossing directs cyclist to utilise the existing shared facility between the retails units, which in turn connects to existing cycle facilities on the A254 Margate Road.

Necessary ducting and power supply has already been provided for the provision of the Toucan Crossing, as part of recent carriageway refurbishment works in Star Lane. This will minimise the amount of disturbance to the recently reconstructed road surface.

The proposed shared footway / cycleway on Star Lane will be 3.0 metres wide, with the exception of a section (between properties 42 & 18), where it narrows to a nominal 2.5 metres. Cycle design guidance generally recommends a preferred minimum of 3.0 metres for shared routes of this nature. In this instance, given the relatively short distance proposed, on balance, it is considered that the nominal 2.5 metre width will provide an adequate environment for cycling and is unlikely to generate any overbearing safety issues.

The proposed speed cushions within Gordon Road are typical of that introduced elsewhere in the district and will act as a feature to discourage excessive vehicle speeds in and rat running between Star Lane and A254 Ramsgate Road. The location and form of traffic calming feature is indicative at this stage, and an informal consultation process will take place with residents prior to the commencement of detailed design work, and will subsequently inform design considerations.

3.0 Finance

All associated costs are covered by section 106 developer contributions.

4.0 Consultation

Consultation with local residents directly affected by the scheme is planned to inform the detailed design process. Further stakeholder consultation as part of necessary statutory notices will be undertaken, once detailed designs have been produced.

5.0 Recommendation

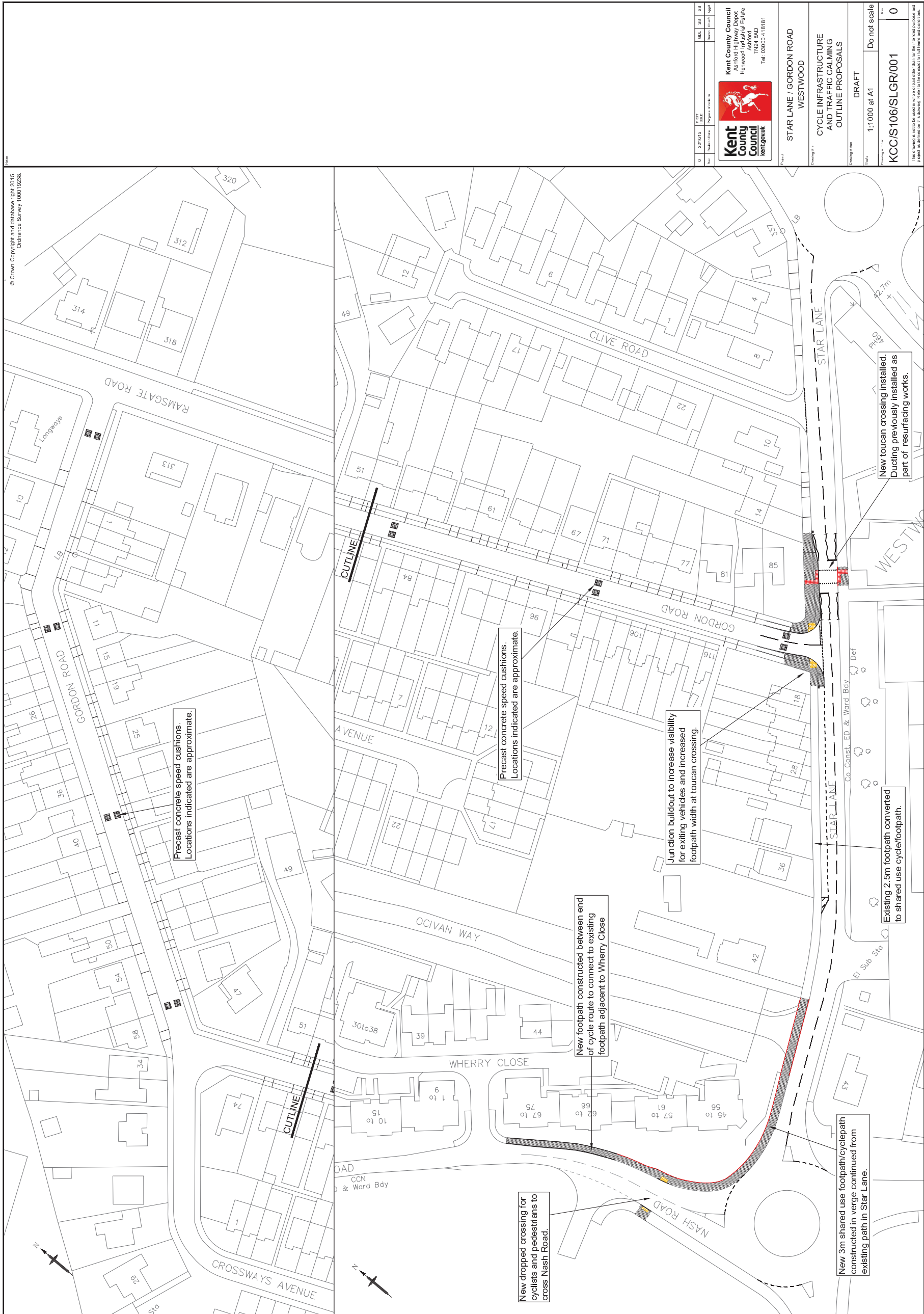
That the scheme is progressed as outlined in the report.

Background Documents


Plans attached – **KCC/S106/SLGR/001**

Contact details

James Wraight – Principle Transport & Development Planner
James.wraight@kent.gov.uk
03000 418181



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		<p>Kent County Council Asford Highway Depot Herwood Industrial Estate Asford ME20 9JG Tel: 030304 41811</p>
<p>Project: STAR LANE / GORDON ROAD WESTWOOD</p>	<p>Drawing title: CYCLE INFRASTRUCTURE AND TRAFFIC CALMING OUTLINE PROPOSALS</p>	<p>Scale: 1:1000 at A1 Do not scale</p>
<p>Project number: KCC/S106/SLGR/001</p>	<p>Revision: 0</p>	<p>Author: [Name]</p>

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Traffic Management - Parking & Waiting Restrictions – Thanet

To: **Thanet Joint Transportation Board – 9 June 2016**

By: **Civil Enforcement Manager**

Classification: **Unrestricted.**

Ward: **Across the District – Various**

Summary: **The report presents the results of investigations at various locations where parking restrictions have been requested over the last four months.**

For Recommendation: **Members are requested to recommend that the parking and waiting restrictions are advertised for public comment/objection.**

1. Introduction and Background

- 1.1 Since 2005 the responsibility for parking matters in the Thanet District is split between Kent Highways and Transportation for requests relating to safety and Thanet District for amenity requests. Requests that both councils have received over the past three months have been investigated and those that are considered to be viable are shown with recommendations in appendix1.
- 1.2 Making changes to Traffic Regulation Orders is a lengthy and costly process involving changes to legal documents and thorough public consultation. In order to optimise the handling of these changes, the requests are consolidated into a quarterly review. Objections that are received on traffic related matters during the public consultation will be brought back to the Board later in the year for a decision about whether to implement the proposed changes.
- 1.3 The officers' recommendations as to whether each proposal should be implemented are based on the General Provision for Traffic Regulation in the Road the Road Traffic Regulation Act 1984. Within the Act changes are considered to be justified:
- a) where a road safety hazard exists;
 - b) where traffic flow on main roads is impeded;
 - c) where access is seriously obstructed, particularly for emergency vehicles;
 - d) where damage to the highway or to buildings is caused by particular classes of vehicle;
 - e) where serious loss of amenity is caused.
- 1.4 Additionally, as a general rule, parking restrictions are not recommended in remote locations where there is little chance of enforcement. The opportunity has also been taken to review locations where parking restrictions can be removed.

2. Options available

2.1 Members of the Board can:

2.1.1 Support the officers' recommendations about whether to consult on each of the proposals,

2.1.2 Make a different recommendation about whether to consult on individual proposals,

2.1.3 Recommend amendments to any of the proposals to be advertised.

3. Corporate Implications

3.1 Financial

3.1.1 Parking and waiting restrictions are funded, managed and enforced by the Thanet District Council using the decriminalisation budget.

3.1.2 No additional staffing resources are proposed, as the majority of the controls should be self-enforcing.

3.2 Legal

3.2.1 There are no legal implications.

3.3 Corporate

3.3.1 The proposals are intended to improve access, sight lines and the free flow of traffic. This is applicable not only to residential traffic but also to Emergency Service vehicles and stagecoach. If controls are not introduced, having identified a problem and proposed a solution and if an incident were to occur, it is possible that Members could be challenged for a failure to discharge their duty of care.

3.4 Equity and Equalities

3.4.1 Some proposals will improve sight lines not only for drivers but also for pedestrians. Additionally, some waiting restrictions on corners and at junctions will discourage inconsiderate parking and improve pedestrian access to footways. This will be of benefit to both able bodied and disabled road users.

4. Recommendations

4.1 That subject to the views of this Board, the recommendations shown in appendix 1 are approved, and

4.2 That the proposals which require statutory consultation are advertised, and that any traffic related objections are reported back to a future meeting of the Board.

Contact Officer:	<i>Robin Chantrill-Smith (Civil Enforcement Manager) 01843 577472</i>
Reporting to:	<i>Geoff Dunn (Head of Operational Services) 01843 577840</i>

Background Papers None

Annex List	
<i>Annex 1</i>	<i>List of sites and site plans to be advertised.</i>

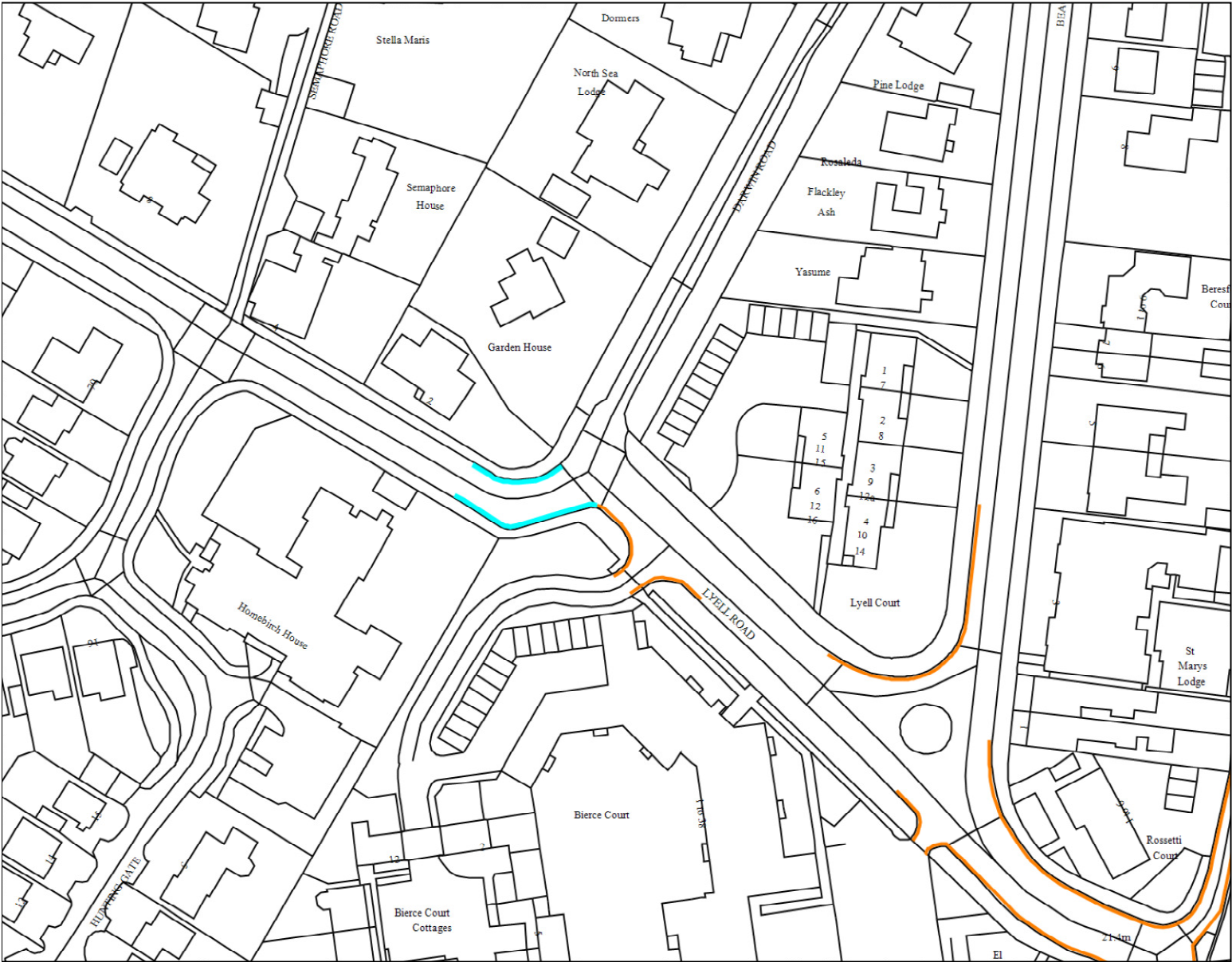
PARKING & WAITING REVIEW JUNE 2016

APPENDIX 1 RECOMMENDATIONS

REF	LOCATION	COMPLAINT	SITE VISIT	COMMENTS	PLAN
1	<u>Grenham Road, j/w Lyell Road, Birchington.</u>	Resident, TDC, KCC and members – are concerned about inconsiderate parking.	17/05/16 RCS & LD	Agree. To extend double yellow lines from the junction with Lyell Road to reduce potential vehicular conflict and to deal with inconsiderate parking on the bend.	See site plan 1
2	<u>Dumpton Park Drive, j/w Davids Close and Seapoint Road. Western Esplande, j/w Seapoint Road, Broadstairs.</u>	Residents, TDC and KCC – are concerned about inconsiderate parking.	17/05/16 RCS & LD	Agree. To install double yellow line corner protection on both sides of the junctions to deal with sight lines, reduce potential vehicular conflict and to deal with inconsiderate parking.	See site plan 2
3	<u>Dundonald Road, Broadstairs.</u>	Residents, KCC, traders and TDC – are concerned about inconsiderate parking.	17/05/16 RCS & LD	Agree. To install loading restrictions along one side of the road to deal with sight lines, reduce potential vehicular conflict for large vehicles turning.	See site plan 3
4	<u>Napier Road, j/w Magdala Road, Broadstairs.</u>	Residents, TDC and KCC – are concerned about inconsiderate parking.	17/05/16 RCS & LD	Agree. To install double yellow line at the junction with Magdala Road and at the access point to Napier Court to deal with sight lines, reduce potential vehicular conflict and to deal with inconsiderate parking.	See site plan 4
5	<u>Rectory Road, Broadstairs.</u>	TDC and KCC – are concerned about redundant restrictions.	17/05/16 RCS & LD	Agree. To remove the time limited bays near the junction with Nelson Place and install free unlimited parking bays.	See site plan 5
6	<u>Addiscombe Gardens, Margate.</u>	Residents, TDC, KCC and members – are concerned about inconsiderate parking.	17/05/16 RCS & LD	Agree. To extend the double yellow lines from the junction with Addiscombe Road and to install corner protection at the mouth of the turning area to deal with sight lines, reduce potential vehicular conflict and inconsiderate parking.	See site plan 6
7	<u>Strasbourg Street, Margate.</u>	Traders, TDC and KCC – are concerned about inconsiderate parking.	17/05/16 RCS & LD	Agree. To install double yellow lines protection on both sides of the entrance to deal with sight lines, reduce potential vehicular conflict and to deal with inconsiderate parking.	See site plan 7
8	<u>Grange Road, j/w Dundonald Road, Ramsgate.</u>	Residents, TDC and KCC – are concerned about inconsiderate parking.	17/05/16 RCS & LD	Agree. To install double yellow line corner protection on one side of each junction to deal with sight lines, reduce potential vehicular conflict and to deal with inconsiderate parking.	See site plan 8

9	<u>Kings Road,</u> Ramsgate.	Residents, Trader, TDC and KCC – are concerned about inconsiderate parking.	17/05/16 RCS & LD	Agree. To extend the double yellow lines on one side of the junction to deal with sight lines, reduce potential vehicular conflict and to deal with inconsiderate parking.	See site plan 9
10	<u>Pegwell Road,</u> j/w Pegwell Avenue, Ramsgate.	Residents, TDC and KCC – are concerned about inconsiderate parking.	17/05/16 RCS & LD	Agree. To install double yellow line corner protection on both sides of the junction to deal with sight lines, reduce potential vehicular conflict.	See site plan 10
11	<u>St Christophers Mews,</u> j/w College Road, Ramsgate.	Residents, TDC and KCC – are concerned about inconsiderate parking.	17/05/16 RCS & LD	Agree. To install double yellow line corner protection on both sides of the junction to deal with sight lines, reduce potential vehicular conflict.	See site plan 11

Grenham Road, Birchington (Site Plan 1)

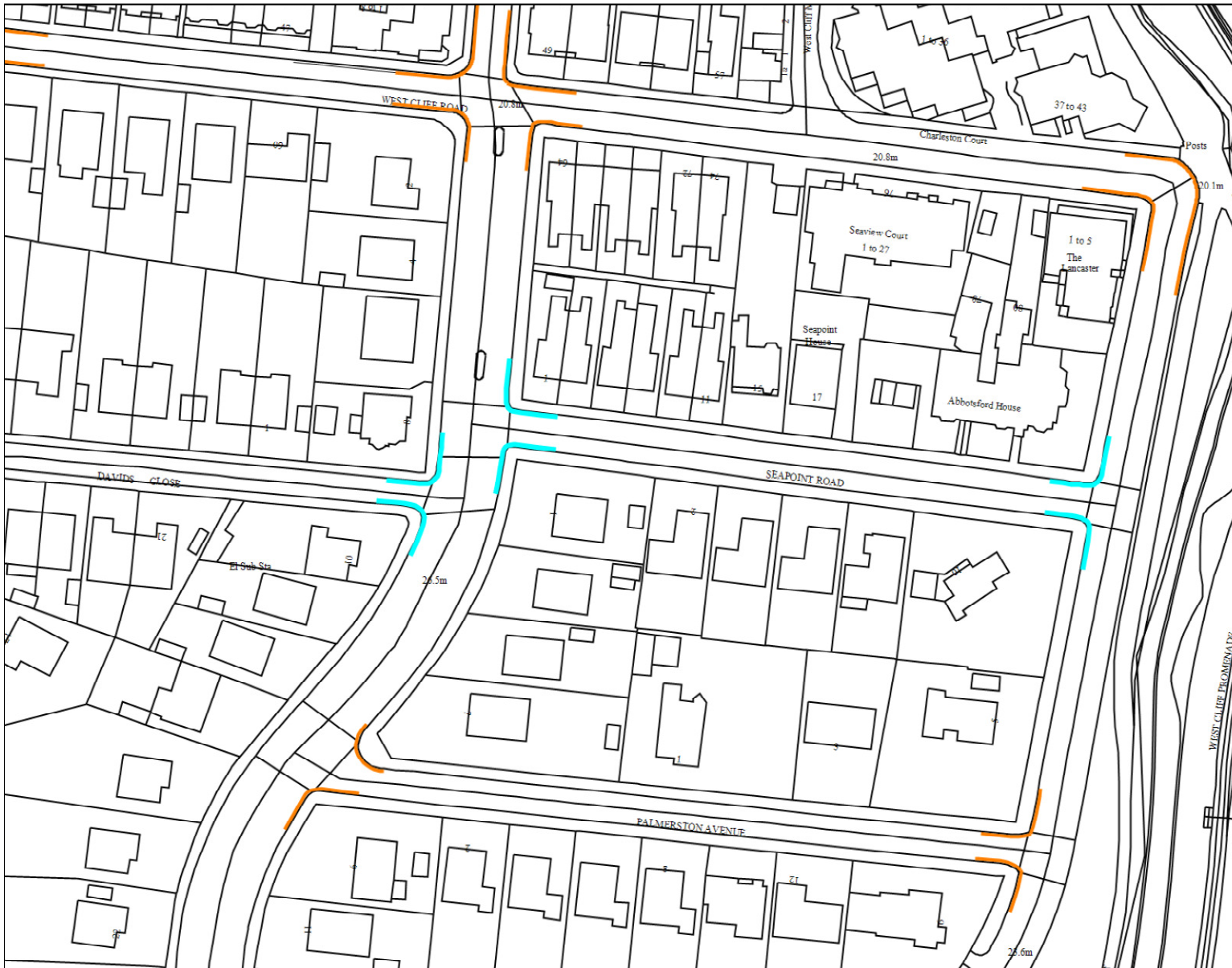


Proposed extension of double yellow lines.



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Dumpton Park Drive/Seapoint Road/Davids Close/Western Esplanade, Broadstairs (Site Plan 2)

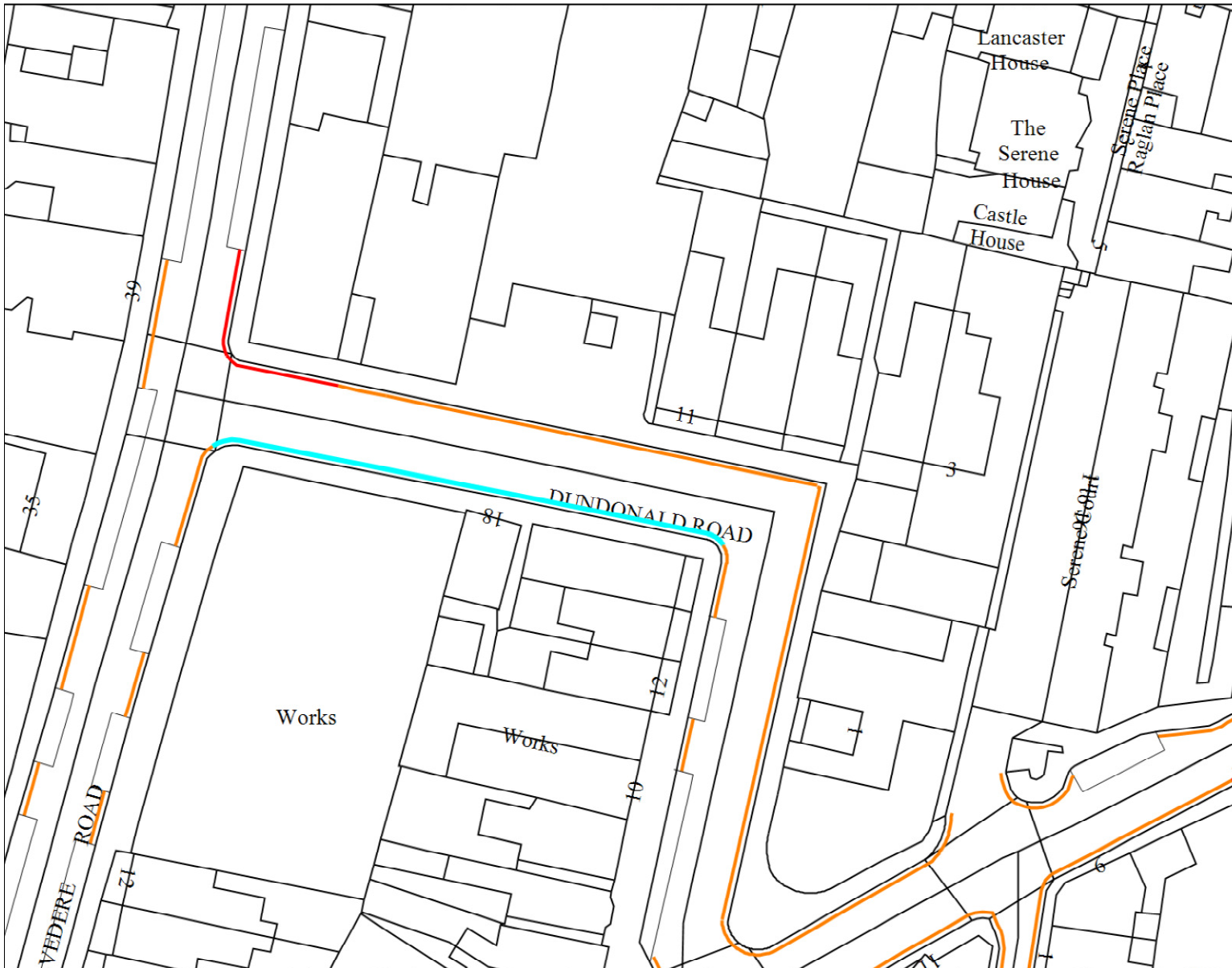


Proposed double yellow lines.



SLI 100018261

Dundonald Road, Broadstairs (Site Plan 3)

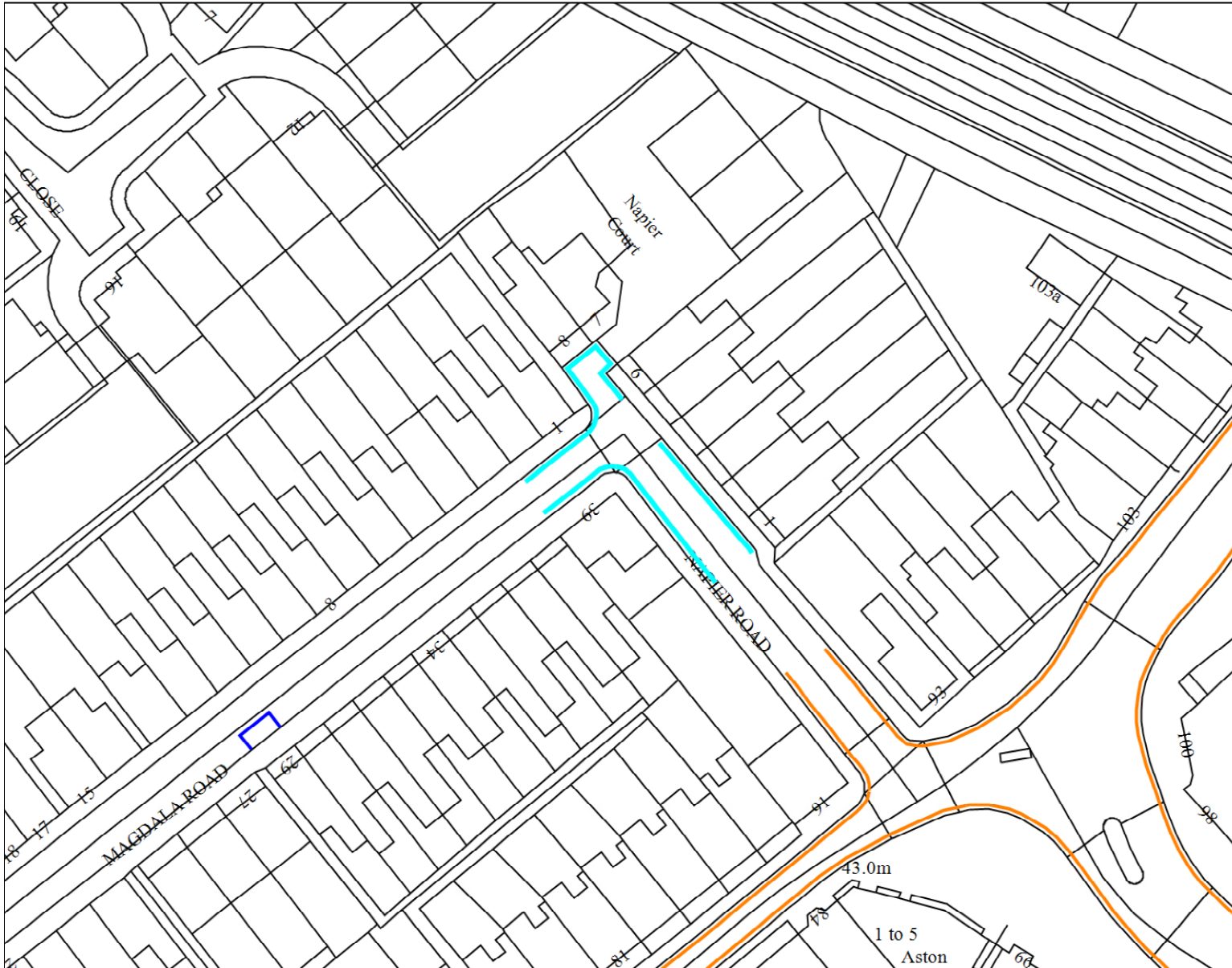


Proposed changing of double yellow lines to no loading.



SLI 100018261

Napier Road/Magdala Road, Broadstairs (Site Plan 4)



Proposed double yellow lines.



SLI 100018261

Rectory Road, Broadstairs (Site Plan 5)



Proposed to remove the time limit on the 1 hour bays.



SLI 100018261

Addiscombe Gardens, Margate (Site Plan 6)

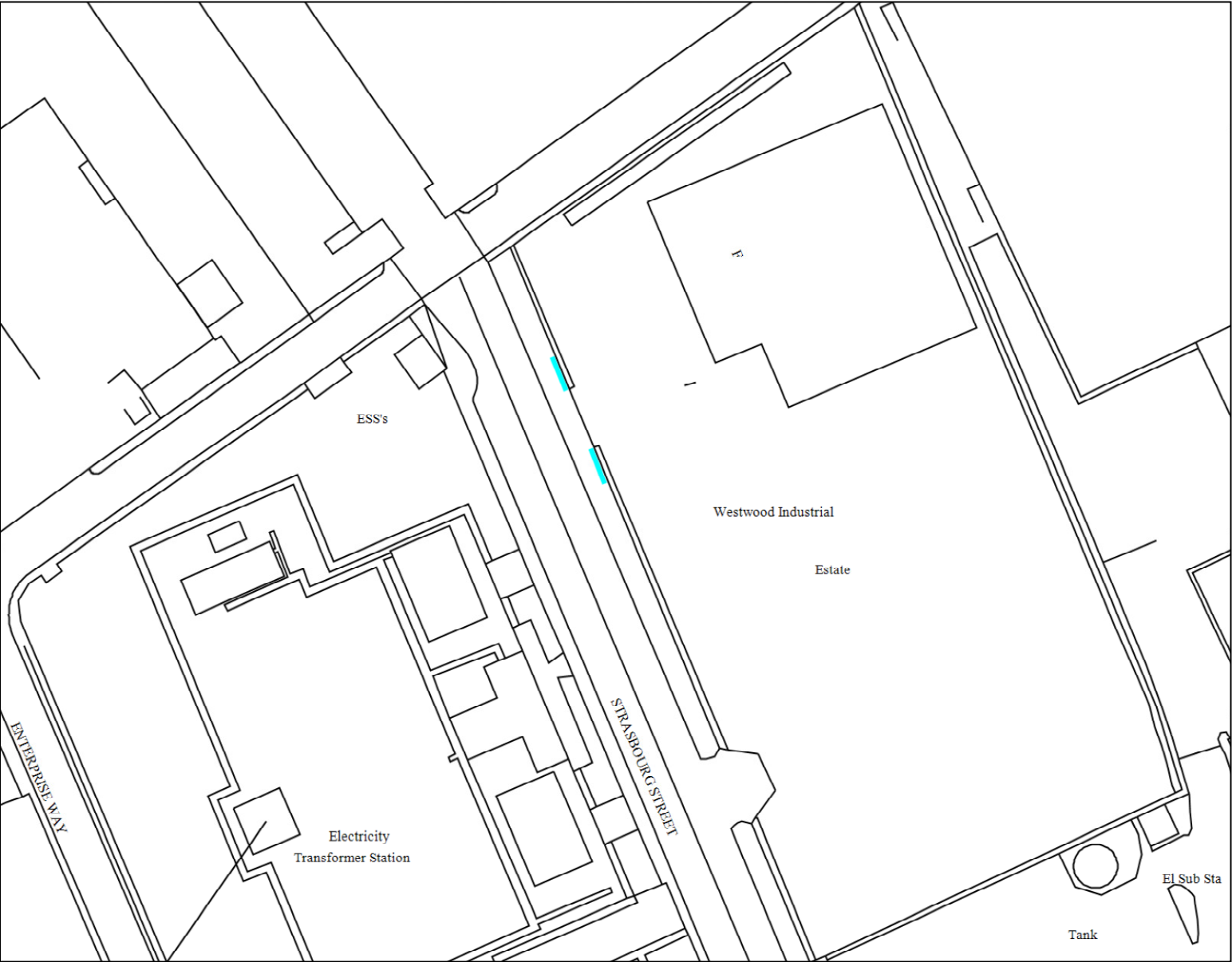


Proposed double yellow lines



SLI 100018261

Strasbourg Street, Margate (Site plan 7)



Proposed double yellow lines



SLI 100018261

Grange Road/Dundonald Road, Ramsgate (Site Plan 8)

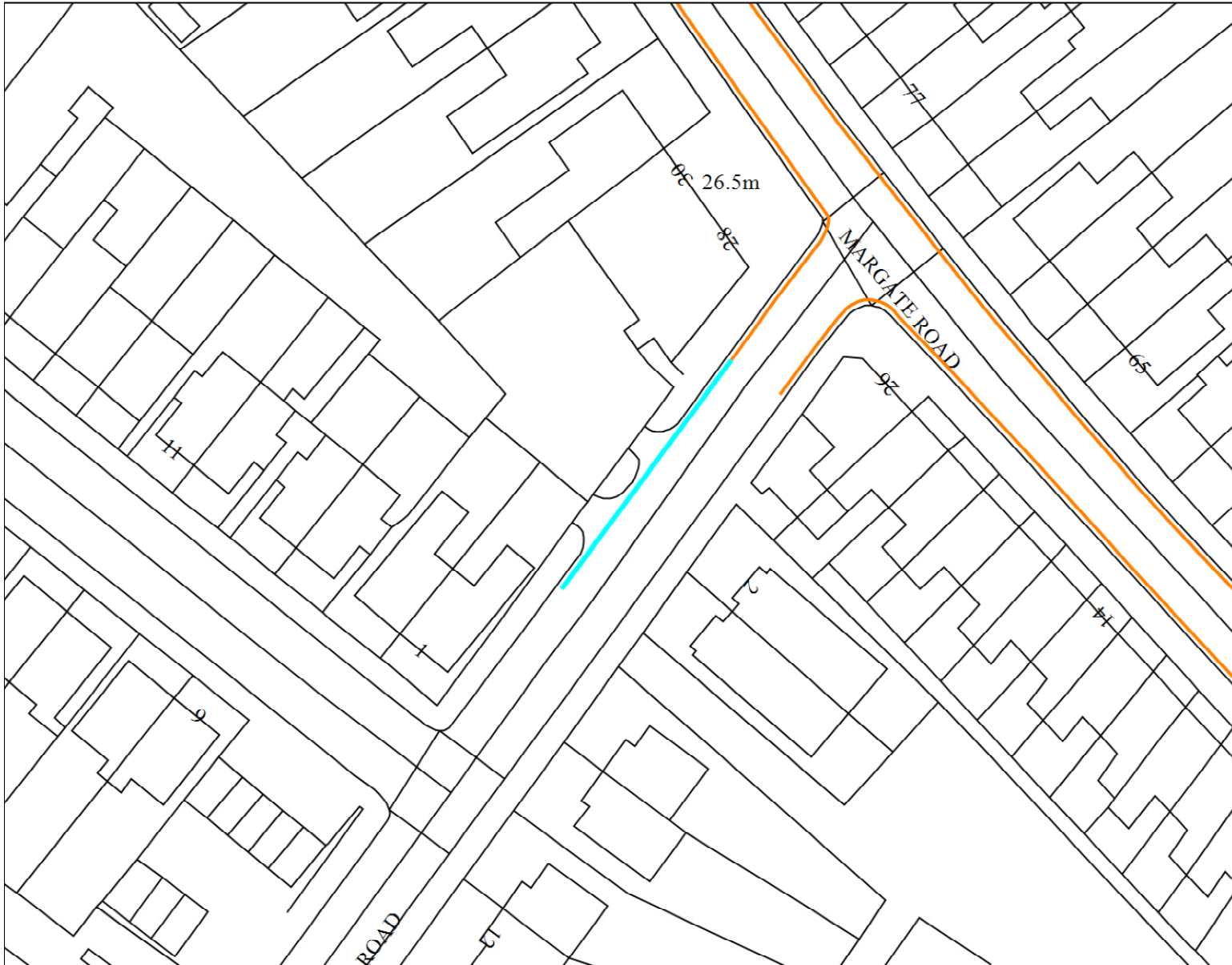


Proposed double yellow lines.



SLI 100018261

Kings Road, Ramsgate (Site Plan 9)

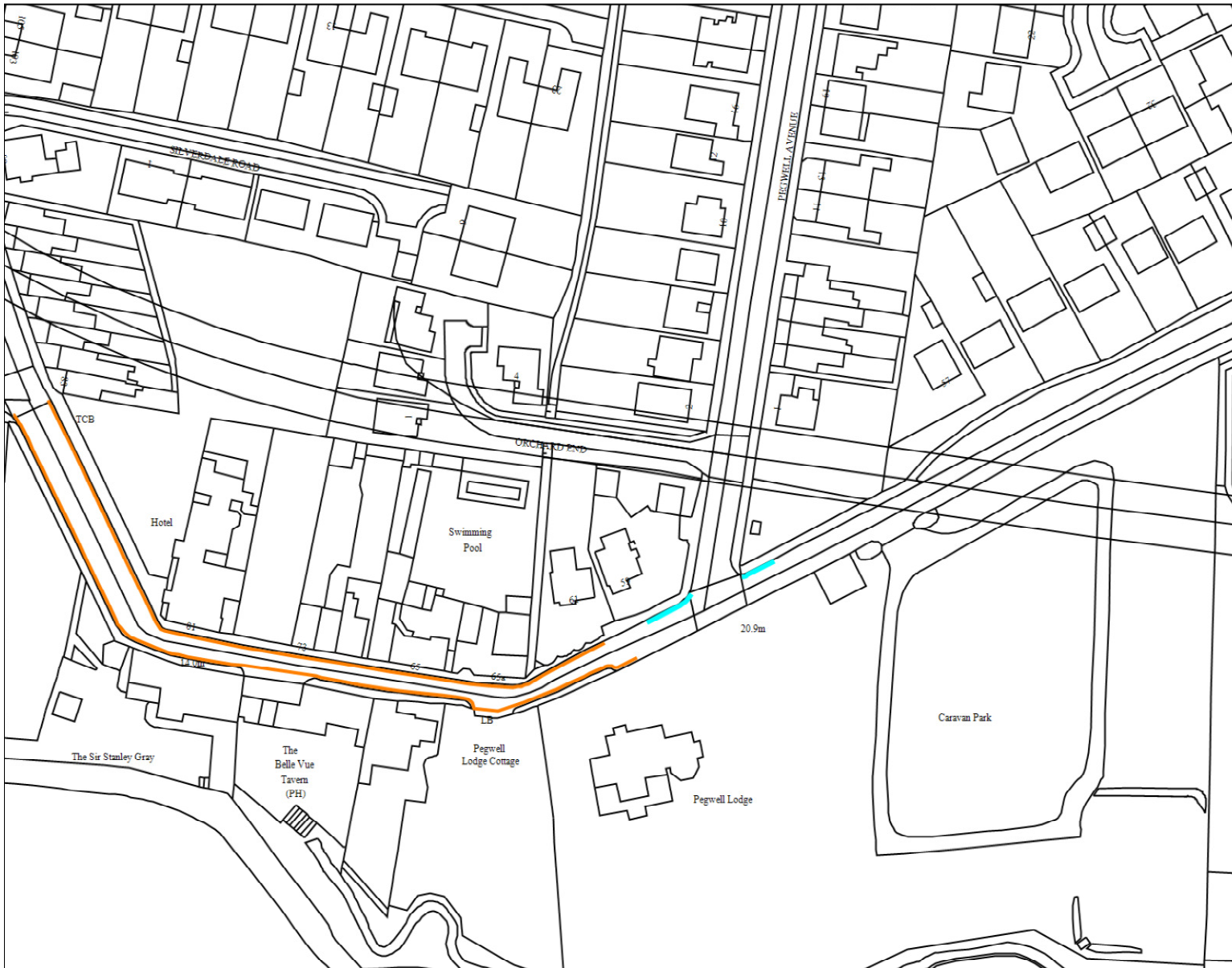


Proposed double yellow lines.



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Pegwell Road, Ramsgate (Site Plan 10)

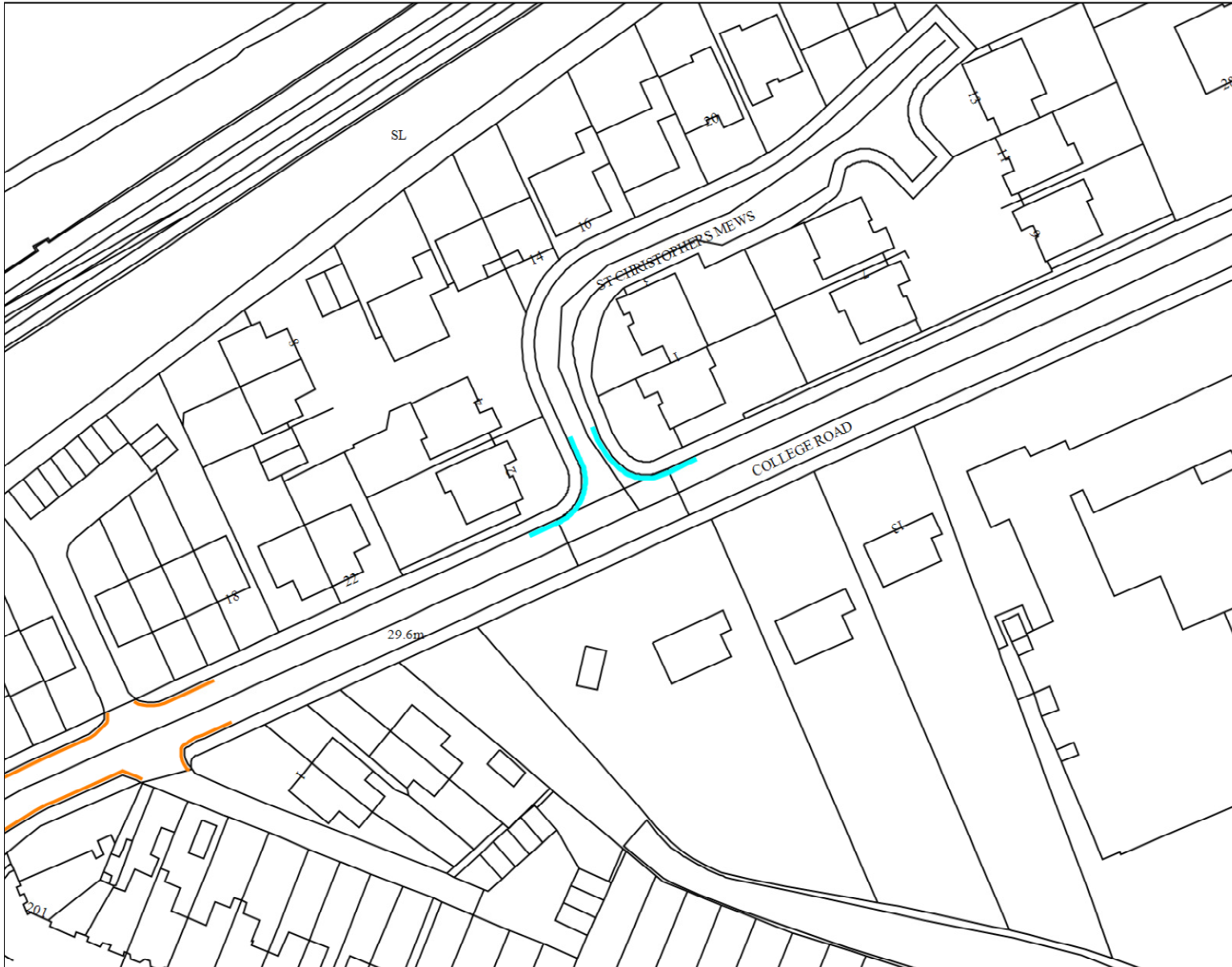


Proposed double yellow lines.



SLI 100018261

St Christophers Mews/College Road, Ramsgate (Site Plan 11)



Proposed double yellow lines.



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Parking & Waiting Restrictions – Update summary

To: **Thanet Joint Transportation Board – 9 June 2016**

By: **Civil Enforcement Manager**

Classification: **Information only.**

Ward: **Across the District - Various**

Summary: **This report provides an update and summarises schemes that have been through the Joint Transportation Board.**

For information only

1.0 Introduction and Background

1. This report provides an update and summarises parking and waiting restrictions and any schemes that have been through the Joint Transportation Board and what stage in the process they have reached since the board's last meeting.

Parking and Waiting Restrictions – see Appendix A

2.0 Conclusion

2. This report is for Members information.

Contact Officer:	<i>Robin Chantrell-Smith (Civil Enforcement Manager) 01843 577472</i>
Reporting to:	<i>Geoff Dunn (Head of Operational Services) 01843 577840</i>

Annex List	
<i>Annex 1</i>	<i>List of sites and their current status.</i>

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PARKING & WAITING RESTRICTIONS UPDATE JUNE 2016

Appendix 1

LOCATION	Description of Scheme	Date at JTB	Current Status
<u>Sandles Road, Birchington</u>	Agree. To remove bus stop clearway from outside of 1 Sandles Road and re-locate in the 7 time limited /residents bays. To re-locate time limited/residents bays 5 in Sandles Road and 2 outside 14-18 Station Approach Road this will deal with inconsiderate parking and problems with the Buses.	17/03/16	Awaiting public consultation.
<u>Albion Street, Broadstairs.</u>	Agree. To install loading restrictions across the frontage of 18 to the bus stop markings to deal with sight lines, reduce potential vehicular conflict.	18/12/15	Completed.
<u>Fairfield Road, j/w Bromstone Road, Pyson's Road and Rumfields Road, Broadstairs</u>	Agree. To install Double Yellow line corner protection on all sides of the roundabout to deal with sight lines, reduce potential vehicular conflict.	18/12/15	Completed.
<u>Ozengell Place, j/w New Haine Road, Broadstairs</u>	Agree. To install Double Yellow line corner protection on one side of each junction to deal with sight lines, reduce potential vehicular conflict.	17/03/16	Awaiting public consultation.
<u>Enterprise Way, Margate.</u>	Agree. To install Double Yellow line on one corner of the entrance to deal with sight lines, reduce potential vehicular conflict and inconsiderate parking.	18/12/15	Completed.
<u>Harold Road, Margate</u>	Agree. To take out parking bay and extend the Double Yellow line outside number 72a to deal with inconsiderate parking.	17/03/16	Awaiting public consultation.
<u>Northdown Park Road, Margate</u>	Agree. To remove school keep clear markings to give additional parking for residents as the markings are now redundant.	17/03/16	Awaiting public consultation.
<u>Upper Dane Road, Margate.</u>	Agree. To extend double yellow lines to allow the bus service better access and to reduce potential vehicular conflict.	17/03/16	Awaiting public consultation.
<u>Upper Dane Road, Margate.</u>	Agree. Disabled persons bay across the frontage of number 21.	17/03/16	Awaiting public consultation.
<u>Abbey Grove, j/w Pegwell Road, Ramsgate.</u>	Agree. To install Double Yellow line corner protection on both sides of the junction to deal with sight lines, reduce potential vehicular conflict.	18/12/15	Completed.
<u>Adelaide Gardens, Ramsgate</u>	Agree. To extend Double Yellow line on one side to deal with pavement parking, sight lines, reduce potential vehicular conflict.	18/12/15	Completed.
<u>Albert Street, Ramsgate.</u>	Agree. To extend Double Yellow lines on both sides of the road to deal with sight lines, reduce potential vehicular conflict.	17/09/15	Completed.
<u>Archway Road, Ramsgate.</u>	Agree. To extend Double Yellow line on both sides into the road to deal sight lines, reduce potential vehicular conflict.	18/12/15	Completed.

<u>Conyngham Road, j/w Station Approach, Minster, Ramsgate</u>	Agree. To install Double Yellow line corner protection on one side of each junction to deal with sight lines, reduce potential vehicular conflict to allow bus to turn.	17/03/16	Awaiting public consultation.
<u>Eldon Grove, Ramsgate.</u>	Agree. To extend Double Yellow lines on one side of the road to deal with sight lines, reduce potential vehicular conflict.	18/12/15	Completed.
<u>Goodwin Road, j/w Pegwell Road, Ramsgate.</u>	Agree. To install Double Yellow line corner protection on both sides of the junction to deal with sight lines, reduce potential vehicular conflict.	18/12/15	Completed.
<u>Harbour Parade, Ramsgate.</u>	Agree. To remove 2 parking bays to make way for a new access road through Pier Yard car park to the harbour wall.	19/03/15	On hold awaiting confirmation by Cabinet before going out to public consultation.
<u>High Street, Minster, Ramsgate.</u>	Agree. To install Double Yellow lines on both sides of the road in two areas to deal with sight lines, reduce potential vehicular conflict.	16/12/14	Completed.
<u>Madeira Walk, Ramsgate.</u>	Agree. To install Double Yellow line on both sides of the road to deal with sight lines, reduce potential vehicular conflict and inconsiderate parking.	18/12/15	Completed.
<u>Monkton Road, Minster, Ramsgate.</u>	Agree. To install Double Yellow line on southern side of the road to deal with sight lines, and reduce potential vehicular conflict.	16/12/14	Completed.
<u>Royal Parade, j/w York Street & Harbour Parade, Ramsgate.</u>	Agree. To install loading restrictions around part of the roundabout to deal with sight lines, reduce potential vehicular conflict and pavement parking.	18/12/15	Completed.
<u>Truro Road, Ramsgate.</u>	Agree. Disabled persons bay across the frontage of number 1.	19/03/16	Awaiting public consultation.
<u>Belmont Road, Westgate.</u>	Agree. Disabled persons bay across the frontage of number 18.	19/03/16	Awaiting public consultation.
<u>Ivanhoe Road, Westgate</u>	Agree. To install Double Yellow line along the western side of the road only to deal with sight lines, reduce potential vehicular conflict and to reduce pavement parking.	17/09/15	Completed.
<u>St Mildreds Road, j/w Elm Grove, Westgate.</u>	Agree. To install Double Yellow lines on both sides of the junction to deal with sight lines, reduce potential vehicular conflict.	18/12/15	Completed.
<u>Westgate Bay Avenue, Westgate.</u>	Agree. To install Double Yellow lines on one side of the road to deal with sight lines, reduce potential vehicular conflict.	18/12/15	Completed.

PARKING PLACES FOR DISABLED PERSONS VEHICLES – THANET VARIOUS

To: Thanet Joint Transportation Board – 9 June 2016

By: Civil Enforcement Manager

Classification: Unrestricted

Ward: Across the District - Various

Summary: To report upon the request to provide parking places for disabled persons vehicles in Thanet.

For Decision: Members are requested to recommend that the parking places for disabled persons vehicles are advertised for public comment/objection.

1.0 Introduction and Background

- 1.1 Kent County Council, as traffic authority, has the power to designate part of the highway as an on-street parking place and control the type of vehicle and the terms and conditions of its use under the Road Traffic Regulation Act 1984, Sections 32 and 35.
- 1.2 Therefore, Thanet District Council, acting on behalf of Kent County Council can provide special parking bays on streets for disabled people who have substantial difficulties in walking and parking in the vicinity of their property.

2.0 The Current Situation

- 2.1 Four applications for a parking place for disabled person's vehicle has been processed and it has been agreed that an interim parking place has been introduced. This means that the bay is marked on the road but will not be legal and therefore cannot be enforced.
- 2.2 Once a legal Traffic Regulation Order is made a sign is erected and the bay is legal and can be enforced.
- 2.3 4 applications for parking place for disabled person's vehicle have been agreed and are listed in annex 1
- 2.4 If Members endorse the recommendations, the bays will be formally advertised in the usual way for public comment/objection. A notice is placed in a free local newspaper and notices are placed 'on street'. If objections are received on traffic related matters they will be referred to Members who will recommend whether to amend, abandon or introduce the parking place for disabled person's vehicle as advertised.

3.0 Options

- 3.1 1 – Advertise - The parking places for disabled persons vehicle as listed in annex 1 would be exposed for formal public consultation.
- 3.2 2 – Take no further action - The parking places for disabled persons vehicle as listed in annex 1 would not be exposed for formal public consultation and therefore could not be enforced.

4.0 Corporate Implications

4.1 Financial

- 4.1.1 The work associated with the Traffic Regulation Order for parking places for disabled person vehicles would be funded, managed and enforced by the Thanet District Council using the 'decriminalisation budget'.

4.2 Legal

- 4.2.1 Kent County Council, as traffic authority, has the power to designate part of the highway as an on-street parking place and control the type of vehicle and the terms and conditions of its use under the Road Traffic Regulation Act 1984, Sections 32 and 35.

4.3 Corporate

- 4.3.1 The proposal will benefit all blue badge holders that may need to park in the Thanet area as on street disabled persons parking bays are for any vehicle that is displaying a valid blue badge. With out a Traffic Regulation Order on the disabled persons parking bays the bays cannot be kept clear for blue badge holders.

4.4 Equity and Equalities

- 4.4.1 By advertising the disabled drivers parking bays as part of the Traffic Regulation Order making process the Order can be made, a sign can be erected and the bay will be legal and can be enforced. This will benefit the holders of blue badges and give them greater independence to lead their lives.

5.0 Recommendation(s)

- 5.1 Members are requested to recommend option 1 - that the parking places for disabled person's vehicles as listed in annex 1 would be exposed for formal public consultation.
- 5.2 That the proposals which require statutory consultation are advertised, and that any traffic related objections are reported back to a future meeting of the Board.

Contact Officer:	<i>Robin Chantrill-Smith (Civil Enforcement Manager) 01843 577472</i>
Reporting to:	<i>Geoff Dunn (Head of Operational Services) 01843 577840</i>

Background Papers None

Annex List

<i>Annex 1</i>	<i>List of sites and site plan of Disabled persons parking bays to be advertised.</i>
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ROADS IN MARGATE
FULHAM AVENUE Across the frontage of number 2A.
GORDON ROAD Across the frontage of number 84.
POETS CORNER Across the frontage of number 35.
ROADS IN RAMSGATE
SPENCER SQUARE Across the frontage of number 40.

Fulham Avenue, Margate (Site Plan 1)



Proposed disabled bay
outside 2a Fulham Avenue
Margate



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Gordon Road, Margate (Site Plan 2)



Proposed disabled bay
outside 84 Gordon Road
Margate



SLI 100018261

Poets Corner, Margate (Site Plan 3)



Proposed disabled bay
outside 35 Poets Corner
Margate



SLI 100018261

Spencer Square, Ramsgate (Site Plan 4)



Proposed disabled bay
outside 40 Spencer Square
Ramsgate



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THANET DISTRICT COUNCIL DECLARATION OF INTEREST FORM

Do I have a Disclosable Pecuniary Interest and if so what action should I take?

Your Disclosable Pecuniary Interests (DPI) are those interests that are, or should be, listed on your Register of Interest Form.

If you are at a meeting and the subject relating to one of your DPIs is to be discussed, in so far as you are aware of the DPI, you **must** declare the existence **and** explain the nature of the DPI during the declarations of interest agenda item, at the commencement of the item under discussion, or when the interest has become apparent

Once you have declared that you have a DPI (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must:-**

1. Not speak or vote on the matter;
2. Withdraw from the meeting room during the consideration of the matter;
3. Not seek to improperly influence the decision on the matter.

Do I have a significant interest and if so what action should I take?

A significant interest is an interest (other than a DPI or an interest in an Authority Function) which:

1. Affects the financial position of yourself and/or an associated person; or Relates to the determination of your application for any approval, consent, licence, permission or registration made by, or on your behalf of, you and/or an associated person;
2. And which, in either case, a member of the public with knowledge of the relevant facts would reasonably regard as being so significant that it is likely to prejudice your judgment of the public interest.

An associated person is defined as:

- A family member or any other person with whom you have a close association, including your spouse, civil partner, or somebody with whom you are living as a husband or wife, or as if you are civil partners; or
- Any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors; or
- Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000;
- Any body of which you are in a position of general control or management and to which you are appointed or nominated by the Authority; or
- any body in respect of which you are in a position of general control or management and which:
 - exercises functions of a public nature; or
 - is directed to charitable purposes; or
 - has as its principal purpose or one of its principal purposes the influence of public opinion or policy (including any political party or trade union)

An Authority Function is defined as: -

- Housing - where you are a tenant of the Council provided that those functions do not relate particularly to your tenancy or lease; or
- Any allowance, payment or indemnity given to members of the Council;
- Any ceremonial honour given to members of the Council
- Setting the Council Tax or a precept under the Local Government Finance Act 1992

If you are at a meeting and you think that you have a significant interest then you **must** declare the existence **and** nature of the significant interest at the commencement of the

matter, or when the interest has become apparent, or the declarations of interest agenda item.

Once you have declared that you have a significant interest (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must**:-

1. Not speak or vote (unless the public have speaking rights, or you are present to make representations, answer questions or to give evidence relating to the business being discussed in which case you can speak only)
2. Withdraw from the meeting during consideration of the matter or immediately after speaking.
3. Not seek to improperly influence the decision.

Gifts, Benefits and Hospitality

Councillors must declare at meetings any gift, benefit or hospitality with an estimated value (or cumulative value if a series of gifts etc.) of £100 or more. You **must**, at the commencement of the meeting or when the interest becomes apparent, disclose the existence and nature of the gift, benefit or hospitality, the identity of the donor and how the business under consideration relates to that person or body. However you can stay in the meeting unless it constitutes a significant interest, in which case it should be declared as outlined above.

What if I am unsure?

If you are in any doubt, Members are strongly advised to seek advice from the Monitoring Officer or the Democratic Services and Scrutiny Manager well in advance of the meeting.

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS, SIGNIFICANT INTERESTS AND GIFTS, BENEFITS AND HOSPITALITY

MEETING

DATE..... **AGENDA ITEM**

DISCRETIONARY PECUNIARY INTEREST

SIGNIFICANT INTEREST

GIFTS, BENEFITS AND HOSPITALITY

THE NATURE OF THE INTEREST, GIFT, BENEFITS OR HOSPITALITY:

.....
.....
.....

NAME (PRINT):

SIGNATURE:

Please detach and hand this form to the Democratic Services Officer when you are asked to declare any interests.